**Your Name**

- Phone: [Your Phone Number]

- Email: [Your Email Address]

- LinkedIn: [Your LinkedIn Profile] (optional)

**Objective:**

A brief statement about your career goals and studies and how this internship aligns with them. Tailor this to the specific internship you're applying for.

**Education:**

- [University Name], [City, State]

- [Degree Type], [Major] – [Expected Graduation Date]

- GPA: [Your GPA] (if 3.0 or higher)

- Relevant Coursework: [List courses relevant to the internship]

**Experience:**

This section can include part-time jobs, volunteer experiences, and major projects. Focus on what's relevant to the internship.

* 1. **Job Title or Project Name** - **Company or Organization Name**

City, State (Dates of Employment/Project)

* + - * Use bullet points to describe your responsibilities and achievements
      * List up to 4 for each Experience

**Skills:**

List skills relevant to the internship, including both hard and soft skills. Examples:

* + - * Technical Skills: (Programming Languages, Microsoft Word, Excel, etc.)
      * Soft Skills: (Leadership, Communication, Teamwork)

**Activities and Leadership:**

Include any extracurricular activities, clubs, or leadership roles that demonstrate skills relevant to the internship.

* + - (Organization/Club Name), (Position), (Dates)

Brief description of your role and any notable achievements.

**Awards and Honors**

List any academic or extracurricular awards and honors.

* + - (Award Name), (Awarding Body), (Date)

**Certifications**

Include any relevant certifications that might give you an edge.

- (Certification), (Certifying Body) – (Date Obtained)

**References**

Add any references here. Be sure to confirm with them before adding them.